

Crook County Historical Society
A.R. Bowman Memorial Museum
246 North Main Street
Prineville, Oregon 97754
(541) 447-3715 | bowmanmuseum.org



Research Request Form

Research Policies and Procedures at the Bowman Museum

The Bowman Museum has extensive collections of objects, photographs, and research items pertaining to Central Oregon. The Museum welcomes public access to its valuable historical material and welcomes personal and professional research with the following guidelines:

Walk-in Research is dependent upon staff and/or volunteer availability. Many research requests may be fulfilled over e-mail or phone. If research request cannot be fulfilled during the time of your visit, please fill out this form and the Collections Care Manager will contact you within two weeks.

Research Library and Collections Appointments should be made at least two-weeks in advance. This allows staff time to research, select, and pull requested items. To request an appointment, please fill out the information below as carefully as possible so that we can best assist your request. The Collections Care Manager will contact you to schedule an appointment. Appointment times may be limited and are subject to the availability of staff and/or volunteers.

Research Requests by phone, mail, and e-mail will receive a first response with basic information about our research procedures, including our fees, if applicable. Museum staff will respond within two-weeks of receipt of request. Reproduction and publication of all materials are subject to image reproduction fees and guidelines and must be approved by Museum staff in advance.

Name

Address

Phone Number

E-mail

Available dates and times

What information are you looking for at the Bowman Museum? Please be as specific as possible, including any known names/dates/locations:

Access is being requested for the following reasons:

Academic

Personal

Publication

Genealogy

Other (please specify)

The undersigned agrees to abide by the policies of the Crook County Historical Society regarding care of artifacts within each collection. Failure to abide by the rules will result in immediate removal of any artifact and potential removal from the premises.

Signature: _____

Date: _____

Please return form to e-mail indicated on website or by mail/in person to:

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